



Sishol Healthcare Solutions Limited is a registered healthcare supply chain company specializing in the supply of pharmaceutical products, non-pharmaceuticals, hospital equipment, and oxygen.

We are committed to delivering high-quality healthcare supply solutions to our clients and are looking for dedicated and enthusiastic individuals to join our team.

JOB TITLE: WAREHOUSE MANAGER

LOCATION: KISII

Job Summary

The Warehouse Manager will be responsible for overseeing the efficient receipt, storage, and dispatch of a wide range of goods, including healthcare supplies and equipment.

Key Responsibilities

1. Oversee the day-to-day operations of the warehouse, ensuring that all goods are received, stored, and dispatched accurately and efficiently.
2. Coordinate and manage warehouse staff, including hiring, training, and evaluating performance.
3. Monitor inventory levels to ensure that stock is maintained at appropriate levels.
4. Conduct regular physical inventory audits and reconcile any discrepancies.
5. Work closely with procurement and logistics teams to manage stock replenishment and order fulfillment.
6. Ensure that all incoming goods meet quality standards and that any non-conforming products are managed according to company policies.
7. Maintain proper documentation and records for all inventory transactions and warehouse activities.
8. Coordinate with suppliers, transport companies, and internal departments to ensure timely and cost-effective delivery of goods.
9. Optimize warehouse layout and workflow to enhance operational efficiency.
10. Plan and manage the warehouse budget, including cost control and expenditure.
11. Conduct regular team meetings to communicate goals, expectations, and performance feedback.
12. Ensure compliance with all regulatory requirements related to warehouse operations, including health and safety standards.

Requirements

1. Bachelor's degree in Supply Chain Management, Logistics, Business Administration, or a related field.



2. At least 3 years of experience in warehouse management, preferably in the healthcare sector.
3. Excellent leadership and team management skills.
4. Strong organizational and problem-solving abilities.
5. Knowledge of health and safety regulations related to warehouse operations.

Application Instructions

1. Interested candidates to email their cover letter and detailed curriculum vitae **ONLY**; including names and contacts of three references, to hr@sishol.co.ke on or before **15th September 2024**.
2. The email subject line **MUST** include the position title being applied e.g., **“PROCUREMENT OFFICER”**
3. Canvassing of any nature will lead to automatic disqualification.