



Sishol Healthcare Solutions Limited is a registered healthcare supply chain company specializing in the supply of pharmaceutical products, non-pharmaceuticals, hospital equipment, and oxygen.

We are committed to delivering high-quality healthcare supply solutions to our clients and are looking for dedicated and enthusiastic individuals to join our team.

JOB TITLE: ACCOUNTANT

LOCATION: KISII

Job Summary

The accountant will be responsible for managing financial transactions, preparing financial statements, and ensuring accurate accounting practices.

Key Responsibilities

1. Maintain accurate and up-to-date financial records for all warehouse transactions, including purchases, sales, and inventory movements.
2. Process accounts payable and receivable, ensuring timely and accurate payment and collection of invoices.
3. Reconcile bank statements, supplier accounts, and other financial records on a regular basis.
4. Assist in the development and monitoring of the warehouse budget, ensuring alignment with operational and financial goals.
5. Track and analyze budget variances and provide recommendations for cost control and financial optimization.
6. Support financial forecasting and planning activities by providing accurate data and insights.
7. Prepare monthly, quarterly, and annual financial statements, including profit and loss statements, balance sheets, and cash flow statements.
8. Generate financial reports and analyses to support budgeting, forecasting, and financial planning activities.
9. Assist in the preparation of financial reports for internal and external stakeholders, including regulatory authorities and auditors.
10. Ensure compliance with accounting standards, company policies, and regulatory requirements.
11. Implement and monitor internal controls to safeguard financial assets and prevent fraud or errors.
12. Assist with internal and external audits, providing necessary documentation and explanations as required.
13. Track and record inventory transactions, including purchases, sales, and adjustments.
14. Reconcile inventory records with physical counts to ensure accuracy and completeness.



15. Collaborate with warehouse and logistics teams to manage inventory costs and valuation.

Requirements

1. Bachelor's Degree in Accounting, Finance, or a related field.
2. CPA Finalist
3. Minimum of 3 years of experience in accounting or finance, preferably within a warehouse or supply chain environment.
4. Strong understanding of accounting principles and financial reporting.
5. Proficiency in accounting software and Microsoft Office Suite.
6. Excellent analytical, problem-solving, and organizational skills.
7. Attention to detail and accuracy in financial data management.

Application Instructions

1. Interested candidates to email their cover letter and detailed curriculum vitae **ONLY**; including names and contacts of three references, to hr@sishol.co.ke on or before **15th September 2024**.
2. The email subject line **MUST** include the position title being applied e.g., **"PROCUREMENT OFFICER"**
3. Canvassing of any nature will lead to automatic disqualification.